

**APPLICATION INSTRUCTIONS**  
**KATIE SCHOOL OF INSURANCE AND FINANCIAL SERVICES**  
**GRADUATE PROJECT SCHOLARSHIP**

Each academic year, the Katie School of Insurance and Financial Services at Illinois State University awards up to \$4000 in scholarships to MBA students who are currently employed in the insurance industry, or are interested in working in that industry.

Scholarship applications are reviewed twice a year if fiscal year funding remains. The application deadlines are the Friday of the second week of classes in fall and spring semesters. **Applications are to be submitted to the MBA Office, Illinois State University, Campus Box 5570, Normal, IL 61790-5570.**

To be eligible for scholarship consideration, a student must be enrolled in the MBA Program (i.e. be on campus and taking at least one class) and must have a grade point of 3.25 / 4.00 or above. (Note: If the student is in his or her first semester of the MBA program, the 60-hour admission grade point average is used. Otherwise, the cumulative graduate grade point average is used.) A student may receive the scholarship more than once, but preference is given to those who have yet to receive one.

**A resume of a scholarship applicant's work experience, if any, must accompany the scholarship application.** Semi-finalist applicants will be contacted to make an appointment for a 30-minute interview with the Director of the Katie School for Insurance and Financial Services. After the interview, applicants will be required to submit a written (word processed) proposal for a viable insurance-related project within two weeks. The proposed project must be able to be completed in one year or less, and by a date mutually agreed upon by the applicant and the Director. Some project ideas are given on the Web at [http://www.mba.ilstu.edu/common/fin\\_assis.htm](http://www.mba.ilstu.edu/common/fin_assis.htm) (click on "The Katie School of Insurance and Financial Services Scholarship"), but applicants should feel free to suggest alternate projects if they like.

Scholarship recipients are expected to present their work at the Graduate Research Symposium, held at Illinois State University in the spring of each academic year.

Scholarship funds are awarded upon satisfactory completion of the project by the agreed upon deadline.

Applicants should note that if they also wish to receive academic credit for an internship, independent study, or thesis for this scholarship project, all rules and regulations governing that particular course must be met before the scholarship project is started.

Applicants should also meet with a financial aid counselor to discuss any tax and/or financial aid implications.

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Please print legibly or type the information requested in the blanks below. Use a typewriter or word processor to complete the project description. Note that qualification criteria and instructions are given on a separate page.

Name: \_\_\_\_\_  
*First Name* *Middle Initial* *Family Name*

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_\_) \_\_\_\_\_  
*Area Code* *Area Code*

E-mail: \_\_\_\_\_

First Semester of MBA Enrollment: \_\_\_\_\_

Grade point: \_\_\_\_\_ / 4.0 Please check one:  60-hour admission grade point  cumulative graduate grade point

Please give a 2-3 paragraph description of the research project you would like to do. (If you prefer to attach a separate page with the description, please fill no more than one-half of an 8 1/2 x 11" piece of paper, using 1" margins, 10 characters per inch, double-spaced text.)